A regular meeting of the Board of Trustees of the Harrison County Public Library was held on March 31, 2011, beginning at 3:32 p.m. The meeting was held at the Harrison County Public Library, 105 N. Capitol Avenue, Corydon, Indiana. Members of the Board of Trustees present: Sharon S. Uhl, President; Jon Howerton, Vice-President; Christine Pendleton, Secretary; Tom Tucker, Treasurer; Linda Zabel; Viola Behr; Roger Windell; Vi Eckart, Director; Jessica Stroud, Recording Secretary and Alisa Burch, Head of Youth Services. Also attending were Joe Shireman of James L. Shireman, Inc., Steven Day of South Harrison Community Development and Leonard C. Waite, Trustee Emeritus.

SECRETARY’S REPORT

Minutes of the February 24, 2011 Regular Meeting

Upon a motion duly made by Jon Howerton, seconded by Viola Behr and unanimously adopted, the minutes from the February 24, 2011 regular meeting of the Board were approved as presented.

TREASURER’S REPORT

Claims – By consent, the Board approved the Register of Claims for February 2011.

Budget Report – By consent, the Board approved the Budget Report for February 2011.

Financial Summary – By consent, the Board approved the Financial Summary for February 2011.

COMMUNICATIONS Presented by Violet L. Eckart, Director

The revised Harrison County Public Library Board of Trustees contact information was distributed to the Board.

The ILF District 6 Conference will take place Friday, April 8th, 2011 at the New Albany-Floyd County Public Library. The Harrison County Public Library will be closed that day so that all staff can attend.
On Friday, April 15th, 2011 Vi will attend a workshop at Hancock County Public Library. On Saturday, April 16th, 2011 Vi will attend a conference in Indianapolis at Ft. Benjamin Harrison; these meetings for librarians are in regard to the Indiana Memory Project, manuscript collections, retention of local records and library management.

Jessica Stroud, Bethany Banet and Clarinda Pitts are attending the 2011 COSUGI Conference in Phoenix, AZ, April 18th – 22nd. COSUGI is the official users’ group for customers of SirsiDynix.

Vi will be out of town April 25th – April 29th, 2011.

REPORTS

Youth Services

The February Youth Services Report was distributed to the Board. There were a total of 53 juvenile programs, which were attended by 798 patrons. There were 4 Young Adult programs held, attended by 38 teens.

Adult Outreach

The April 2011 Adult Programs Calendar was distributed to the Board.

Genealogy

Karen Schwartz of the Historical Society of Harrison County is formally soliciting local veterans’ biographies for the Harrison County Veterans Biographical Book, which was distributed to the Board. The HSHC has teamed with M.T. Publishing Company to produce the 8 ½” x 11” hardbound edition, which will contain photographs, historical highlights and a custom-designed leatherette cover. A pre-order form is also being distributed, and the deadline for ordering is May 15, 2011.

Reference

A copy of the very last printed edition of Harrison County Public Library’s newsletter Bookworm was distributed to the Board, as well as a hard copy of HCPL’s new blog and a bookmark that advertises the addresses for HCPL’s Facebook and Twitter pages as well as the HCPL blog, hosted on Ning.

IT

Jessica Stroud reviewed the OverDrive checkout statistics with the Board; HCPL went public on March 7th, 2011 and to date patrons have checked out 115 titles. She explained HarperCollins Publisher’s new eBook policy that mandates that the licenses to their digital titles must be repurchased after 26 patron loans; in March, HarperCollins titles comprised roughly ¼ of the titles circulated by HCPL patrons on OverDrive. Many libraries who subscribe to OverDrive are
up-in-arms over the policy, which has caused some to boycott the publisher’s print and digital titles entirely. Jessica emailed a letter to the CEO of HarperCollins expressing disapproval of the new policy and its economic impact on libraries and ease of access by patrons.

Statistics

Main, Lanesville and Palmyra monthly statistics for January and February 2011 were distributed to the Board.

Director

The South Harrison Community School Corporation appointed Roger Windell to the Harrison County Public Library Board of Trustees; his term will expire on December 31, 2014.

The Courier-Journal featured an article in regard to the Jeffersonville Township Public Library that somewhat sums-up a lot of what the Harrison County Public Library also faces. The author, Dale Moss, wants to write a similar article about the Harrison County Public Library—originally, the primary focus was the Frederick Porter Griffin Center for Local History and Genealogy, but now there is interest in the entire HCPL system.

The New Albany Tribune featured an opinion, written by State Senator Ron Grooms (R-Jeffersonville), entitled Public Libraries Worthy of Funding Attention at State, Local Levels. His contact information is listed in the article; libraries need his kind of support.

The magazine Indiana Preservationist ran the feature Indiana Landmarks Center Opens Doors April 16. The Open House will be on Sunday, April 17, 2011 from 11:00 a.m. until 2:00 p.m. Former First Lady Judy O’Bannon from Corydon is doing a documentary on the renovation of the Center. The lead donors of the project, Bill and Gayle Cook, are well-known in Harrison County for the renovation of The Kintner-Withers House south of Laconia.

There are 37 Harrison County Public Library employees registered to attend the 2011 ILF District 6 Conference on Friday, April 8, 2011 at the New Albany-Floyd County Public Library. Each attendee will choose one presentation to attend each session and will earn one (1) Library Education Unit (LEU) for each one attended. The keynote speaker will be Tori Murden McClure, whose address will be “Dare Mighty Things,” is the author of A Pearl in the Storm. Attendees will have the opportunity to visit with various vendors, make purchases and network with other District 6 library employees. Harrison County Public Library Youth Services Director, Alisa Burch, served as a Member-at-Large on the ILF Conference-planning Committee.

SimPro Video compiled video taken from the Main, Lanesville and Palmyra Branches and created a DVD entitled “The Harrison County Public Library Welcomes You!” The DVD was made after the opening of the Palmyra Branch, and HCPL will use it to market the libraries and what we have to offer to our community.
Vi distributed to the Board the 2010 Property Tax Report for Harrison County with Comparisons between 2007 and 2010. The report breaks out all of the information for each taxing unit in the county, which includes the Harrison County Public Library.

House Democrats have returned to Indianapolis, eclipsing a dubious national record and now have claimed the longest quorum-busting walkout in United States history. *Sine die* is April 29th, and there is much left to do. Senate Bill 201 directly affects libraries as well as Senate Bill 485, which refers to the State Library Foundation.

Staff changes will take place in April at HCPL: Mary Blair, Reference Assistant, will retire and David Thompson, Library Assistant, will go to Spain on a Fellowship for 3 months and then on to Ireland for a year of study and work. Jennifer Self will move from Adult Circulation to fill the vacant Reference position. The Circulation Desk position is open and various time slots that David worked at both Main and Lanesville are still open.

HCPL Staff job descriptions, wage scale, Indiana Library Certification Standards, etc. will be distributed to the Personnel Committee of the Library Board on March 31, 2011. The Committee will review all of the information before making a recommendation to the full Board for further action.

The Indiana State Library is working with the Indiana Department of Local Government Finance on a Gateway Program that will involve one library designated from each county in Indiana. The program will allow all tax-supported entities to file their 2012 Budget online. This is a new procedure and is mandatory for the 2010 Budget process. HCPL is the only library system in Harrison County, so it is mandatory that HCPL participate in the program as a gateway for any/all tax-supported entities in the county to have access to the designated computer(s) for input of budgets for 2012. This is necessary because some of the entities may not have any other access to computers or to the Internet.

**BUSINESS**

Joe Shireman of James L. Shireman, Inc. and Steven Day of South Harrison Community Development were both present in order to update the Board on the latest happenings at the Elizabeth Community Building, and to confer with the Board about any changes in drawings. Joe Shireman stated that the additional grant to SHCD, in the amount of $500,000.00, will be used to complete the HCPL branch there and to make some other improvements to the facility. SHCD is teaming with Kovert Hawkins Architectural Firm in Jeffersonville, IN.

The Harrison County Public Library will occupy the north end of the Elizabeth Community Center building, and the HCPL staff there will likely handle the booking of the community room as well. Currently, the space the library will occupy is just a shell—a newly-poured concrete floor and no drywall. Planning for the HCPL branch will be done by James L. Shireman, Inc., Kovert Hawkins Architects, Vi Eckart, the HCPL Branch Planning Committee and Only Libraries will likely handle interior décor.
The Board and Vi Eckart discussed the community room at the Elizabeth Community Center with Mr. Shireman and Mr. Day: if the library is responsible for it, the door between the community room and the Food Pantry should be removed to prevent unauthorized access. Mr. Shireman informed the Board that the space is about 7’ x 16’. Vi recommended that the library furnish the room with tables, chairs and appliances necessary for the library staff to conduct programs in the space. Also discussed was whether the same meeting room policy that applies to all other HCPL branches should also apply to the Elizabeth branch; the Board prefers to keep in line with the policy enforced at other branches. Steven Day commented that South Harrison Community Development has exhausted all funding. Vi explained that HCPL’s budget has not increased, and that HCPL can expect the Elizabeth branch’s operating budget to be approximately $100,000.00 per year, based on the Lanesville and Palmyra branches.

Also discussed was the possibility of nixing the story area in the Children’s Library at Elizabeth, should the library manage the community room. The exterior book drop could move to the area slated for the story area, so that patrons can pull up to the drop. The public computers may be moved near the Children’s Library, so that the staff could more easily monitor them, and the stacks near the Children’s library could move to the area that was slated for the public computers. The IT Room could also be moved, to allow for more staff line-of-sight. Vi also suggested that mobile shelves be installed there. There is an exterior entrance at the rear corridor, so that staff may park in the rear—Steven Day commented that there is an exterior security light. It was suggested that the two extra doors from the corridor to the library be made solely emergency exits. Mr. Howerton asked if the restrooms were to be open to the public, and Sharon Uhl requested that the library operate rent-free for the first year, if HCPL furnished the community room. Mr. Day stated that he will take all suggestions to the next South Harrison Community Development Board Meeting. It is agreed that public restrooms near the library are essential. Tom Tucker stated that he doesn’t object to a different-looking policy for the community room, as HCPL doesn’t own the facility; HCPL could possibly charge for use of the room, and split its use with South Harrison Community Development. It was agreed that HCPL would be responsible for window treatments, furnishings, Ethernet and phone cable.

Steven Day informed the Board that the library committee at South Harrison is committed to assist in any way they can; Vi told Steven that they could certainly help by giving any feedback or input, so that the branch reflects the South Harrison community.

[Joe Shireman, Steven Day and Leonard Waite exited the meeting at 4:33 p.m.]

Tom Tucker said that he has spoken to Community 1st and First Harrison banks in regard to investment opportunities for HCPL. Community 1st offers a 7-month, high yield account (.7%). First Harrison suggested he contact Great American Bank: a $50,000.00 deposit for 3 months yields 1.51% interest; a deposit over $50,000.00 yields 1% interest Deposits at both banks are FDIC insured, and HCPL will need to consult the State Board of Accounts for validity.

Board Members were appointed to subcommittees to report back to the full Board:

- Personnel Committee: Sharon Uhl, Tom Tucker, Jon Howerton, Vi Eckart
• Long-Range Plan Committee: Leonard Waite (as member of the community), Viola Behr, Roger Windell
• Branch Planning Committee: Christine Pendleton, Linda Zabel, Vi Eckart, Alisa Burch
• Policies Committee: Linda Zabel, Viola Behr, Christine Pendleton
• Finance Committee: Tom Tucker, Jon Howerton, Vi Eckart

The Board held a brief discussion regarding the monthly statistics—Tom Tucker requested that the statistics reflect the actual number of days open. Currently, all days of the month are included in calculations, including days closed.

Linda Zabel asked about the signage that is to be placed on the Lanesville Branch library; Vi will ask Joe Shireman about its status.

Vi requested that library employees and Board members be appointed to various local organizations as liaison members—there were no objections from the Board.

In regard to the establishment of a Harrison County Museum by the Historical Society of Harrison County—the Board fully consented.

Vi requested from the Board Wednesdays off beginning April 1\textsuperscript{st}, 2011—there were no objections from the Board.

**ADJOURNMENT**

By consent, it was resolved that there being no further business, the regular meeting adjourned at 5:36 p.m.

The next regular meeting is scheduled for April 21\textsuperscript{st}, 2011 at 3:30 p.m. at the Main Library.