A regular meeting of the Board of Trustees of the Harrison County Public Library was held on April 21, 2011, beginning at 3:37 p.m. The meeting was held at the Harrison County Public Library, 105 N. Capitol Avenue, Corydon, Indiana. Members of the Board of Trustees present: Christine Pendleton, Secretary; Linda Zabel; Viola Behr; Roger Windell; Vi Eckart, Director and Alisa Burch, Head of Youth Services. Absent were Sharon S. Uhl, President; Jon Howerton, Vice-President; Tom Tucker, Treasurer and Jessica Stroud, Recording Secretary (away at conference).

SECRETARY’S REPORT

Minutes of the March 31, 2011 Regular Meeting

Upon a motion duly made by Roger Windell, seconded by Viola Behr and unanimously adopted, the minutes from the March 31, 2011 regular meeting of the Board were approved as presented.

TREASURER’S REPORT

Claims – By consent, the Board approved the Register of Claims for March 2011.

Budget Report – By consent, the Board approved the Budget Report for March 2011.

Financial Summary – Upon a motion duly made by Linda Zabel, seconded by Roger Windell and unanimously adopted, the Board approved the Financial Summary for March 2011.

COMMUNICATIONS

Presented by Violet L. Eckart, Director

Jessica Stroud, Bethany Banet and Clarinda Pitts are in Phoenix, Arizona attending the COSUGI (Customers of SirsiDynix Users Group, Inc.) Conference from April 18th through April 22nd, 2011.

The Library will close on April 22nd, 2011 for Good Friday.

Vi will be out of town April 25th through April 29th, 2011.
Vi, Kelly Level and Jessica Stroud may attend the CompuTrain workshop in South Bend, Indiana on May 19th and 20th, 2011.

REPORTS

Youth Services

The March 2011 juvenile and young adult program statistics were distributed to the Board. There were a total of 65 juvenile programs, attended by 1259 patrons. Four young adult programs took place, attended by 42.

Adult Outreach

The May calendar of programs was distributed to the Board.

Statistics

The May 2011 OverDrive eBook and audiobook download statistics were distributed to the Board; the Board members agreed that the number of items checked out by HCPL patrons is outstanding. Vi shared with the Board an article detailing Amazon’s announcement that the Kindle will be compatible with OverDrive later in 2011.

The Monthly Circulation counts now reflect the number of days open, not calendar days in a month.

Director

37 Harrison County Public Library employees attended the 2011 ILF District 6 Conference on Friday, April 8, 2011 at the New Albany-Floyd County Public Library. The conference was a big success, and the HCPL staff were very enthusiastic about all of the sessions they had attended.

Caroline Turcotte will begin work at the Lanesville Branch on Saturdays, and may fill in at other locations as needed.

Job descriptions, wage scale Indiana Library Certification Standards, etc. were distributed to the Personnel Committee on March 31, 2011. The Committee met on April 12, 2011 and reviewed all of the information. A recommendation will be forthcoming from the committee to the full Board for review and consent.

The death of Bill Cook was much unexpected. Bill and Gayle Cook have been very active in supporting renovation projects in Southern Indiana.
Vi did not attend the workshop at Hancock County Public Library on April 15, nor the April 16 conference in Indianapolis featuring the Indiana Memory Project.

Maximize the Potential of Your Public Library: A Report on Innovative Ways that Public Libraries are Addressing Community Priorities was distributed to the Board.

Steven Day met with the South Harrison Community Development Board, and they passed the items suggested at the previous Harrison County Public Library Board meeting. Mr. Day stated that the SHCD Board accepted HCPL’s offer to manage the Community Room, and to not increase the amount of HCPL’s rent for at least the first year of occupancy—with the understanding that the policy will be reviewed in subsequent years.

BUSINESS

In regard to the Elizabeth Branch, John Hawkins of Kovert Hawkins Architects will make another drawing that will nix the story area in the Children’s Library, switch the public computers with adult stacks, and move IT and storage area to make for more staff line-of-sight. Compact mobile shelving cannot be used at this location, as the floor structure is not strong enough to bear so heavy a load. Also suggested was a family restroom instead of separate men’s and women’s rooms. Steven Day suggests a vending area near the restrooms.

Signage for the Lanesville (white lettering) and Main (aluminum lettering) branches have been ordered by Joe Shireman.

Vi informed the Board that the company from whom HCPL previously ordered furnishings has gone out of business.

It was recommended by the Personnel Committee, after a thorough review of all individual HCPL staff, that HCPL employees whose workload was directly impacted by the addition of the branches will receive additional compensation with retroactive pay to January 1, 2011. Upon a motion duly made by Viola Behr, seconded by Linda Zabel and unanimously adopted, the Board agreed to the suggested pay raise.

The Harrison County Public Library Staff Education Policy needs to be reviewed by the Board due to increased requirements by the Indiana State Library. Linda Zabel, Viola Behr, Christine Pendleton and Roger Windell will meet and refine this policy. At this time, HCPL will pay for any education that is necessary to fulfill a position’s requirements by a newly-hired employee.

Alisa Burch will join the Long Range Planning Committee. The Education Policy Committee will hold their first meeting on May 5, 2011 at 1:30pm at the Main Library.

ADJOURNMENT
By consent, it was resolved that there being no further business, the regular meeting adjourned at 4:20 p.m.

The next regular meeting is scheduled for May 26th, 2011 at 3:30 p.m. at the Main Library.